RBC Services (Surrey) Limited.

Board Meeting Minutes.

Minutes of the board meeting held on Thursday 20th January 2022 at 18:00 in the Committee Room, Runnymede Civic Centre, Station Road, Addlestone, KT15 2AH.

Present:

Paul Turrell	Chief Executive Officer
Amanda Fahey	Assistant Chief Executive and Section 151 Officer
Councillor Mark Maddox	RBC Non-Executive Director (Chairman)
Councillor Mark Adams	RBC Non-Executive Director
Alex Williams	Director
Emma Lyons	Director
Thomas Richardson	Business Graduate (Minute Taker)

Part I.   Minutes for RBCs.

01   Apologies for absence
       None.

02   Declaration of interests
       None.

03   Approval of minutes of previous meeting held Thursday 20th May 2021.
       The chairman and the board approved the minutes of the previous meeting held 20th May 2021.
       MM asked that it be minuted that for item 05 Authorised Signatories the process will continue to follow the Council's as before

04   Approval of Final accounts g
       No questions about the accounts.

05   Resignation of Company Secretary
Paul Green resigned on the 17th December 2021. TR standing in but looking to hire a new company secretary.

06   Shareholder Update

AW Staffing restructure is almost complete, moving in the right direction
As accompany RBCS is growing and will be looked at by MW, AW and EL. May need to look at growth of staff within the company.

07   Any Other Business

MM if business is growing and there is a positive growth margin staffing is something we should look into. Return is £32,098. This is management fees only. Does not include residents monies. The business looks smaller on paper than in reality – EL.
MM – originally plan was to have our services all over the country. All Agreed this may be overambitious but still an opportunity.
MM asked for an update on the restructure at the next board meeting

Magna square online in March- all were happy

RBCS business plan does not take into account magna square but happy with the current growth.

Agreed to look at this in the next meeting.

This closes the RBCS meeting.