

## Notice of Completion by a person carrying out building work (England)

Building Regulations 2010 (as amended).

A person who is required by [Regulation 12](#) to give a building notice or an application for building control approval with full plans for carrying out building work shall, not more than five days after that work has been completed, give the local authority a notice which complies with [Regulation 16 paragraph \(4A\)](#) as set out below. Requirements of dutyholders and their competence can be found in [Part 2A of the Building Regulations 2010 \(as amended\)](#).

Location of the building work .....

Building Regulation Application Number .....

Name of the client .....

Address of the client

Telephone number of the client .....

Email address of the client (if available)

***I confirm that to the best of my knowledge the work complies with all applicable requirements of the building regulations.***

Signature of client .....

Date .....