

## General Fund Financial Monitoring Statement

### April 2018 to June 2018

Service Area	Original Budget	Forecast Outturn	Variance
	£000	£000	£000
Housing Committee	2,171	2,277	106
Community Services Committee	5,103	5,229	126
Environment & Sustainability Committee	3,393	3,510	117
Licensing Committee	36	36	0
Regulatory Committee	34	34	0
Planning Committee	1,622	1,802	180
Corporate and Business Services	(15,395)	(14,251)	1,144
Estimates in the MTFS yet to be agreed	554	170	(384)
<b>Net expenditure/(surplus) on services</b>	<b>(2,482)</b>	<b>(1,193)</b>	<b>1,289</b>
Accounting and other adjustments:			
Reversal of depreciation charges	(2,452)	(2,452)	0
Cost of capital charge to HRA	(43)	(43)	0
Revenue contributions to capital expenditure	235	235	0
Financing and investment income			
Investment income - General	(217)	(217)	0
Investment income - Loans to RBC companies & Dividends	(1,355)	(1,104)	251
Capital financing costs	11,234	11,652	418
Minimum Revenue Provision	3,034	4,077	1,043
Taxation and Non-specific grant income:			
Council Tax	(5,345)	(5,345)	0
Business rates retention	(1,902)	(2,402)	500
New Homes Bonus	(792)	(792)	0
Revenue Support Grant	(10)	(10)	0
Other Grants	0	0	0
<b>(Contribution to) / Use of Working Balance</b>	<b>(95)</b>	<b>2,406</b>	<b>3,501</b>

## Key:

Original Budget - Approved at Full Council on 8 February 2018

Forecast Outturn - Officer prediction of the year end position based on activity in the year to date

## GENERAL FUND - Changes in Net Expenditure on Services as at 30 June 2018

Annex 2

( ) = reduced expend or increased income

P/U = Planned Underspend (budget carried over from previous year)

	Increased Expenditure			Reduced Expend £'000	Increased Income £'000	Reduced Income £'000	Total £'000
	P/U C/fwd £'000	Supp Est £'000	Virement £'000				
<b>Housing Committee</b>							0
• Housing enforcement - Hsq Ctte (3/18) S/E - Extension of Civica software		26					26
• Housing Register - P/U LOCATA upgrades	25						25
• Magna Carta Lettings – Hsq Ctte (3/18) S/E expansion of scheme & new post			100	(39)			61
• Benefits – The annual reduction in the administrative grant less than estimated in the budget					(6)		(6)
<b>Community Services Committee</b>							
• Community alarms - P/U cover payments for overtime, intaken leave etc caused by staff vacancies	1						1
• Day centre specials - P/U purchase of furniture and equipment for day centres	11						11
• Community Development Business Centre restructure proposals (SO42 5 July 2018)		70					70
• Crime & Disorder - P/U - Signage for two public spaces protection orders	1						1
• Leisure Centre Management - Strategic maintenance provision reduced				(80)			(80)
• Grant Aid - SO42 29/3/18 - walk for peace		20					20
• Grant Aid - (CSC Mar 2018) - Egham Museum additional grant		20					20
• Allotments - P/U - Grounds maintenance	5						5
• Closed Churchyards – P/U memorial testing in churchyards and cemeteries	2						2
• Cemeteries – Revised grave digging procedures (Community Serv. Ctte 6/18)				(35)			(35)
• Parks – Green Space parking review (CMC - July 2018) [Linked to savings on line above]						35	35
• Parks - (CSC - Mar 2018) dealing with Moth invasion in Runnymede parks			20				20
• Parks - P/U new bike trial at Kings Lane open space project	6						6
• Parks – P/U Traveller deterrents to prevent unauthorised vehicle access	29						29
• Parks – P/U refurbishment of cricket pavillion changing rooms at Chertsey Rec	15						15
• Parks – P/U replacement of two ride on tractors	18						18
• Parks – Increased rental income due to rent increases					(12)		(12)
<b>Environment and Sustainability Committee</b>							
• Pollution control – contaminated land professional fees – planned underspend	4						4
• Bartec – possible additional interface costs				3			3
• DSO Review - staff salaries (CMC Jan 2018)			124				124
• DSO wages - savings from vacancies				(50)			(50)
• DSO Review - JWS partnership - costing exercise (E&S - June 2018 - referred to next CMC)		25					25
• Green waste – annual subscription income higher than estimated					(5)		(5)
• Refuse – DSO review - planned underspend	5						5
• Refuse – reduced income – Addlestone One additional collections not yet required						5	5
• Trade waste – income higher than anticipated					(5)		(5)
• Street cleansing –DSO review - planned underspend	5						5
• Street cleansing – litter and dog fouling - trial extended to 31 Dec 2018 - net increase in surplus					(5)		(5)
• Car parks – Precinct Extension - closure delayed - additional business rates offset by income				7	(7)		0
• Car parks – Memorial Gardens - additional income from additional usage					(10)		(10)
• Car parks – P&D income higher than anticipated					(10)		(10)
<b>Planning Services</b>							

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	Increased Expenditure				Reduced Expend £'000	Increased Income £'000	Reduced Income £'000	Total £'000
	P/U C/fwd £'000	Supp Est £'000	Virement £'000	Other £'000				
• Staffing - Building Control	20							20
• Planning Development - Padd Farm Enforcement	175							175
• Planning General - Planning Garden Village Design	26							26
• Planning General - Longcross Garden Village Community Stewardship				3				3
• Planning Policy – New Burdens and Custom Build						(35)		(35)
• Planning General – Longcross Garden Village Project						(9)		(9)
<b>Corporate Management Committee - Corporate Management</b>								
• Corporate - P/U – Economic Development Strategy	16							16
• Corporate – LGA Peer review (BMR month 11)				14				14
• Corporate – staffing (CMC Feb 2018) - £97k already in base budget	0		47					47
• Corporate - Procurement staffing transferred from Commercial services			49					49
• Corporate - Procurement post made full time (SO42 6 July 2018)		10						10
• Corporate - Planning Peer Review (O&S July 2018 & CMC July 2018)		20						20
• Corporate - Increase in hours of Runnymede Business Partnership post (CMC July 2018)		8						8
• Public Accountability – Audit fees new supplier fees reduced					(10)			(10)
• Public Accountability – P/U - Enterprise Zone	36							36
<b>Corporate Management Committee - Other</b>								
• Civic Centre – P/U – strategic maintenance	35							35
• Civic Centre – Business rates reduced					(45)			(45)
• Depot – P/U – strategic maintenance	12							12
• Depot – P/U – maintenance of vehicle washdown	7							7
• Financial services - P/U - Internal Audit Service	8							8
• Financial services - P/U - Insurance Consultancy advice	3							3
• Financial services - P/U - Computer development	7							7
• Financial services - P/U - Debtors - Computer maintenance	2							2
• Financial services - Insurance apprentice - Creates ongoing savings from 2019/20 (CLT 1 May 2018)				5				5
• Financial services - Insurance premium (GF) savings SO42 15.05.2018					(140)			(140)
• Computer services - P/U - Project training	6							6
• Runnymede web – P/U - My Runnymede online citizens account	11							11
• Runnymede web – P/U - Goss training and testing	8							8
• Human resources – P/U - Other professional	2							2
• Law & governance – Legal staffing (CMC Jan 2018)			61					61
• Law & governance – Data Protection (CMC Jan 2018)			32					32
<b>Sub Total – General Fund net growth (Excluding Commercial Property)</b>	<b>501</b>	<b>199</b>	<b>433</b>	<b>67</b>	<b>(399)</b>	<b>(104)</b>	<b>36</b>	<b>733</b>
<b>Corporate Management Committee – Commercial Property related</b>								
• Commercial Services - additional staffing requirements				150				150
• Commercial Services - Procurement staffing transferred to Chief Executives department			(49)					(49)
• Property Development - P/U - Feasibility costs	33							33

## GENERAL FUND - Changes in Net Expenditure on Services as at 30 June 2018

Annex 2

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P/U = Planned Underspend (budget carried over from previous year)

	Increased Expenditure				Reduced Expend £'000	Increased Income £'000	Reduced Income £'000	Total £'000
	P/U C/fwd £'000	Supp Est £'000	Virement £'000	Other £'000				
• Property Development - Ashdene existing scheme abandoned so unable to transfer costs to Capital				27			225	252
• Property Development - Egham Gateway West costs to be capitalised in 2019/20 if scheme progresses				2,000			225	2,225
• Property Development - Marshall Place costs already capitalised in 2017/18							157	157
• Property Holdings - Costs of running properties eg business rates from empty properties				100				100
• Property Holdings - P/U - Addlestone One Advertising Commercial	42							42
• Property Holdings - new computer system				9				9
• Property Holdings - Service charges on RBC flats for sale				50				50
• Property Holdings - Addlestone One security costs				22				22
• Property Holdings - Addlestone One costs of holding vacant units (NDR etc)				64				64
• Rental Income - Variations in rental income				(64)		(2,051)		(2,115)
<b>Sub Total – Commercial Property</b>	<b>75</b>	<b>0</b>	<b>(49)</b>	<b>2,358</b>	<b>0</b>	<b>(2,051)</b>	<b>607</b>	<b>940</b>
<b>Total changes in net expenditure</b>	<b>576</b>	<b>199</b>	<b>384</b>	<b>2,425</b>	<b>(399)</b>	<b>(2,155)</b>	<b>643</b>	<b>1,673</b>

Original Net Expenditure on Services (as per the 2018/19 Budget Book)	£'000
Total changes in net expenditure	(2,482)
Less items transferred from "Estimates in the MTFS yet to be agreed" provision	1,673
Forecast Net Expenditure on Services	(384)
	(1,193)

## HRA Financial Monitoring Statement

### April 2018 to June 2018

Service Area	Original Budget	Forecast Outturn	Variance
	£000	£000	£000
<b>Expenditure</b>			
General management	1,815	1,815	0
Special services management	658	698	(40)
Supporting people for Council tenants	148	148	0
Mobile home site (Net)	(90)	(90)	0
Housing repairs	8,058	8,212	(154)
Less funded from major repairs reserve	(4,574)	(4,574)	0
Sale of Council houses administration	0	0	0
Mortgage administration	0	0	0
Other HRA Expenditure	478	478	0
Debt charges	3,426	3,426	0
Depreciation charges	1,789	3,505	(1,716)
	<b>11,708</b>	<b>13,618</b>	<b>(1,910)</b>
<b>Income</b>			
Rent from dwellings	16,121	16,121	0
Non-dwelling rents and income	164	164	0
Interest on mortgages	0	0	0
Interest on balances	115	115	0
	<b>16,400</b>	<b>16,400</b>	<b>0</b>
<b>Revenue Surplus / (deficit) in the year</b>	<b>4,692</b>	<b>2,782</b>	<b>1,910</b>
<b>Less Capital Contributions</b>			
Strategic purchases	(910)	(910)	0
New Build programme	(2,308)	(2,308)	0
Further potential schemes (not yet approved)	(1,824)	(770)	(1,054)
<b>Overall Surplus / (deficit) in year</b>	<b>(350)</b>	<b>(1,206)</b>	<b>856</b>
<b>Major Repairs Reserve</b>			
Opening balance 1 April 2018	3,073	4,737	(1,664)
Annual contribution	1,789	3,505	(1,716)
Expenditure funded from Reserve	(4,574)	(4,574)	0
<b>Closing balance 31 March 2019</b>	<b>288</b>	<b>3,668</b>	<b>(3,380)</b>

Key:

Original Budget - Approved at Full Council on 8 February 2018

Forecast Outturn - Officer prediction of the year end position based on activity in the year to date

## HRA - Changes in Revenue Account Working Balance as at 30 June 2018

Annex 4

( ) = reduced expend or increased income

	Increased Expenditure				Reduced Expend £'000	Increased Income £'000	Reduced Income £'000	Total £'000
	P/U C/fwd £'000	Supp Est £'000	Virement £'000	Other £'000				
<b>Revenue Expenditure &amp; Income</b>								0
• Special Services Management - Planned Underspend for Middlesex Court works deferred from 2017/18	40							40
• Housing Maintenance - Staff restructuring report (Hsg Ctee - March 2018)				154				154
• Increased depreciation charge based upon 2016/17 & 2017/18				1,716				1,716
								0
• Reduction in Capital programme - due to scheme slippage					(1,054)			(1,054)
								0
<b>Total changes in net expenditure</b>	<b>40</b>	<b>0</b>	<b>0</b>	<b>1,870</b>	<b>(1,054)</b>	<b>0</b>	<b>0</b>	<b>856</b>

	£'000
Original surplus in year (as per the 2018/19 Budget Book)	4,692
Total changes in net expenditure	(856)
Forecast Net Expenditure on Services	3,836