

Transparency Code – Trade Union Facility Time

Runnymede Borough Council recognises the importance of working with Trades Unions to promote good industrial relations and to comply with the principles set out in the Trades Union and Labour Relations (Consolidation) Act 1992 and Trade Union Reform and Employment Rights Act 1993.

The majority of time spent on trade union duties is in the representatives' own time, during unpaid lunch breaks and/or out of work hours.

There are a small number of formal consultation meetings during work time where the Chief Executive and/or other senior managers meet with trade union representatives to meet the requirements for consultation and information to staff. Trade union representatives spend some time representing staff at formal meetings.

Information to be published on Trade union facility time	
Headcount at Runnymede Borough Council	422
Total number of trade union representative at Runnymede Borough Council employ (including employees who were not representatives for the full 12 months)	6 employees are trade union representatives (as defined by the trade union act), each spending some of their time on general, learning and/or health and safety matters.
Total full time equivalent number of representatives	5.76 FTEs
Total amount of time representatives spent on facility time	68.64 hours
Number of TU representatives That spent 0% working hours on facility time	Nil
Number of TU representatives That spent 1% -50% working hours on facility time	6
Number of TU representatives That spent 51% - 99% working hours on facility time	Nil
Number of TU representatives That spent 100% working hours on facility time	Nil
Total amount of time representative spent on paid facility time – paid union duties and activities	68.64 hrs
Total amount of time representatives spent on paid union activities	0 hrs
Total amount of time representatives spent on unpaid union activities	200hrs

Organisation's total Pay bill	£13,134,805.22
Total cost of facility time	£1101.16 (this is the total cost associated of all TU representatives spending time on facility time)
Percentage of pay spent on facility time	0.01 %
Percentage of total paid facility time spent On paid trade union activities	0
Names of all trades unions represented in the local authority	UNISON